



Licensing Sub-Committee Tuesday, 7th August, 2018

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping
on Tuesday, 7th August, 2018
at 10.00 am .**

**Derek Macnab
Acting Chief Executive**

**Democratic Services
Officer**

R Perrin (Direct Line 01992 564532)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors S Neville (Chairman), N Bedford, S Heather and D Stocker

PLEASE NOTE THE START TIME OF THE MEETING

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To declare interests in any item on this agenda.

3. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 3 - 8)

**4. APPLICATION TO VARY A PREMISES LICENCE - BP CHIGWELL SF CONNECT,
THE BROADWAY, LOUGHTON IG10 3ST (Pages 9 - 40)**

To consider the attached report.

**5. NEW PREMISE LICENCE THE HUB, 32 BARRINGTON GREEN, LOUGHTON,
ESSEX, IG10 2BA (Pages 41 - 86)**

To consider the attached report.

6. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the

Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers: Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a Subcommittee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such Subcommittee shall include, by rota, one of the six Licensing Subcommittee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and Subcommittees shall have full authority to hear and determine licensing applications.
- (5) The Committee and Subcommittees shall be further empowered to determine appeals made against the decisions of the Director of Neighbourhoods taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Subcommittees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Subcommittee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Gambling Act 2005
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Pet Animals Act 1951
Pet Animals Act 1951 (Amendment) Act 1983
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
Scrap Metal Dealers Act 2013
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUBCOMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

- 5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

Report to the Licensing Sub Committee

Date of meeting: 7 August 2018



**Epping Forest
District Council**

Subject: Application to Vary a Premises Licence – BP Chigwell SF Connect, The Broadway, Loughton IG10 3ST

Responsible Officer: Denise Bastick (01992 564334)

Democratic Services Officer: Rebecca Perrin (01992 564532)

Decisions Required:

To determine the application to vary a Premises Licence under the Licensing Act 2003.

Report:

Application

1. An application has been made by BP Oil UK Limited to vary a premises licence at The Broadway, Loughton, IG10 3ST. The application is to extend the hours for the sale of alcohol to 24 hours a day, 7 days a week and to vary the licence conditions by updating the wording in the operating schedule in Annex 2. The application was received on the 15th June 2018.
2. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

Licensing Act 2003

- 3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives. These are
 - (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
- 4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

- 5 The Responsible Authorities have received a copy of the application, it was also advertised at the premises and in a local newspaper.
- 6 All residences and businesses within 150 meters radius of the premises were individually consulted.
- 7 The authority has received three representations from local residents, which are also attached. Responses have been received from The Police and the Essex Fire Service, the Planning Department and the Public Health Department who have no objections.
- 8 The Objections relate to the prevention of public nuisance, crime and disorder, the protection of children from harm and public safety.

Guidance Issued by the Secretary of State

9 The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

10 Sections 2.1 to 2.31 of the Guidance are relevant to this application

Options

In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives; and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application to vary a premises licence
- Copy Premises Licence with a plan of the premises
- Newspaper advert
- Map of the area
- Public Notice
- Three objection emails from local residents

* required information

Section 1 of 18

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

CVE/88/187/RPB

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

BP Oil UK Limited

* Family name

BP Oil UK Limited

* E-mail

cedwards@wslaw.co.uk

Main telephone number

020 7593 0366

Include country code.

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means **the** applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

00446915

Business name

BP Oil UK Limited

If the applicant's business is registered, use its registered name.

VAT number

-

N/A

Put "none" if the applicant is not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ An agent that is a business or organisation, including a sole trader

☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business	<input type="text" value="Licensing Assistant"/>	
Home country	<input type="text" value="United Kingdom"/>	The country where the headquarters of your business is located.
Agent Registered Address		Address registered with Companies House.
Building number or name	<input type="text" value="Minerva House"/>	
Street	<input type="text" value="5 Montague Close"/>	
District	<input type="text"/>	
City or town	<input type="text" value="London"/>	
County or administrative area	<input type="text"/>	
Postcode	<input type="text" value="SE1 9BB"/>	
Country	<input type="text" value="United Kingdom"/>	

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name	<input type="text" value="Chigwell SF Connect"/>
Street	<input type="text" value="The Broadway"/>
District	<input type="text"/>
City or town	<input type="text" value="Loughton"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="IG10 3ST"/>
Country	<input type="text" value="United Kingdom"/>

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable
value of premises (£)

80,000

Section 3 of 18

VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

☒ Yes

☐ No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

☐ Yes

☒ No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

A petrol forecourt store selling a broad range of groceries, household products and alcohol. Situated on The Broadway, Loughton, IG10 3ST to be varied as follows:

1. To extend the hours for the sale of alcohol to 24 hours a day 7 days a week.
2. To remove the conditions set out in Annex 2 of the premises licence.
3. To include the conditions in boxes b to e of Section 16 of the application .

Section 4 of 18

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to
vary is successful?

☐ Yes

☒ No

Section 5 of 18

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to
vary is successful?

☐ Yes

☒ No

Section 6 of 18

Continued from previous page...

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 7 of 18

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 8 of 18

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 9 of 18

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 10 of 18

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 11 of 18

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 12 of 18

Continued from previous page...

PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 13 of 18

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

1. The hours for the sale of alcohol are currently restricted to:

Monday to Sunday: 0800 to 2300

2. The conditions in Annex 2.

The above conditions and restrictions would be removed as a consequence of the proposed variation.

Continued from previous page...

Will the sale of alcohol be for consumption?

☐ On the premises ☒ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 18

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

The premises sell alcohol and other age restricted products.

Section 15 of 18

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

- ☒ I have enclosed the premises licence
- ☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Section 16 of 18

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

1. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
3. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection on request.
4. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.

c) Public safety

The premises licence holder will at all times maintain adequate levels of staff. Such staff levels will be disclosed, on request, to the licensing authority and police.

d) The prevention of public nuisance

Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.

e) The protection of children from harm

Continued from previous page...

The premises licence holder will ensure that an age verification policy will apply to the premises whereby all cashiers will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.

Section 17 of 18

NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 18 of 18

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Continued from previous page...

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed ☐

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [Next >](#)

PREMISES LICENCE

Part A



Neighbourhoods
Directorate

Premises licence number:

LN/210001541

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

BP Express
Chigwell Service Station
The Broadway

Post Town: Loughton

Post code: IG10 3ST

Telephone number: N/A

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:

Late Night Refreshment
Sale of Alcohol

The times the licence authorises the carrying out of licensable activities:

Late Night Refreshment
Monday – Sunday 23.00-05.00

Sale of Alcohol
Monday – Sunday 08.00-23.00

The opening hours of the premises:

Monday – Sunday 00:01 – 00:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

Off Only

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

BP Oil UK Ltd,
Chertsey Road, Sunbury on Thames, Middlesex, TW16 7BP
01908 853 000

Registered number of holder, for example company number, charity number (where applicable):
Company 00446915

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Thuralrajah Nirupan



Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

**Newham London Borough Council
06/00102/LAPER**

Mandatory Conditions
All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
- (a) a holographic mark or
 - (b) an ultraviolet feature
6. The responsible person shall ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price

2. For the purposes of the condition set out in paragraph 1 –

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) "permitted price" is the price found by applying the formula –
$$P = D + (D \times V)$$

Where –

(i) P is the permitted price

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence –
- (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section "children" means any person aged under 18; and

"film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

**If the Premises Licence has conditions in respect of Door Supervision
except theatres, cinemas, bingo halls and casinos**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection (1) requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section:
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation

Annex 2 – Conditions consistent with the Operating Schedule:

The Prevention of Crime and Disorder

- A CCTV system will be maintained which is fit for the purpose. The system will incorporate a camera covering the entrance door and be capable of providing an image which is regarded as identification standard.
- The CCTV system will incorporate a recording facility and any recording will be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system will be in place to maintain the quality of the recorded image and a complete audit trail maintained.
- The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
- The precise position of the cameras may be agreed with the police from time to time.

Public Safety

- The licence holder will at all times maintain adequate levels of staff. Such staff levels will be disclosed, on request, to the licensing authority and police.

Prevention of Public nuisance

- Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.

The Protection of children from harm

- All staff will be trained to request evidence of age from any person seeking to buy alcohol and appearing to the member of staff to be under the age of 18. Such evidence is to be of a photographic nature such as a passport or photographic driving licence until other effective identification technology, such as thumbprint or pupil recognition is introduced.

Annexe 3 – Conditions attached after a hearing by the licensing authority:

N/A

Annexe 4 – Plans:

Plans held at Epping Forest District Council

**PREMISES LICENCE
SUMMARY**

Part B



Neighbourhoods
Directorate

Premises licence number:

LN/210001541

Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:	
BP Express Chigwell Service Station The Broadway	
Post Town: Loughton	Post code: IG10 3ST
Telephone number: N/A	
Where the licence is time limited the dates: N/A	
Licensable activities authorised by the licence: Late Night Refreshment Sale of Alcohol	
The times the licence authorises the carrying out of licensable activities: <u>Late Night Refreshment</u> Monday – Sunday 23.00-05.00 <u>Sale of Alcohol</u> Monday – Sunday 08.00-23.00	
The opening hours of the premises: Monday – Sunday 00.01 – 00.00	
Where the licence authorises supplies of alcohol whether these are on and / or off supplies: Off Only	



Neighbourhoods
Directorate

Name, (registered) address, of holder of premises licence:

BP Oil UK Ltd
Chertsey Road
Sunbury on Thames
Middlesex
TW16 7BP

Registered number of holder, for example company number, charity number (where applicable):

Company 00446915

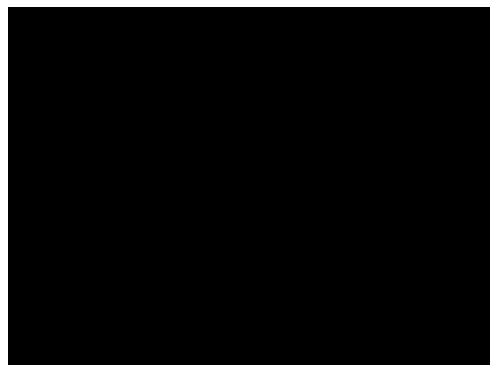
Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

Thuraiajah Nirupan

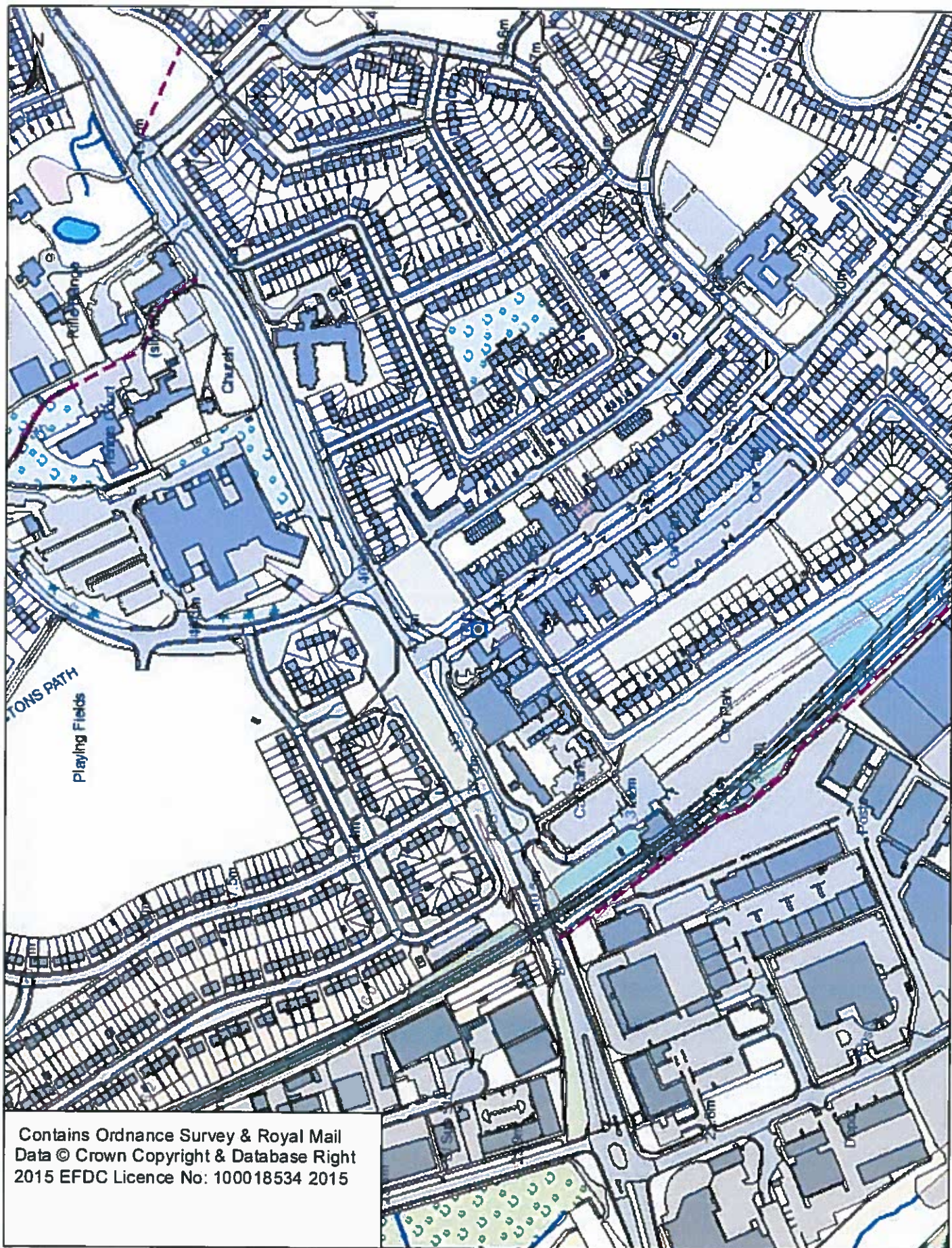
State whether access to the premises by children is restricted or prohibited:

N/A

Dated: 14th September 2017



Assistant Director of Neighbourhoods



Licensing Act 2003

Application to Vary Premises Licence

Name of Applicant: BP Oil UK Limited

Address: Chigwell SF Connect, The Broadway,
Loughton, IG10 3ST

Licensing Authority: Epping Forest District Council

Licensing Authority Address: Licensing Unit, Epping Forest District
Council, Civic Offices, High Street,
Epping, Essex, CM16 4BZ.
(where a record of the application may be
inspected during normal office hours).

Licensing Authority Website: www.eppingforestdc.gov.uk

The applicant has applied to the Licensing Authority to vary the premises licence for the above premises as follows:

1. To extend the hours for the sale of alcohol to 24 hours a day 7 days a week.
2. To vary the licence conditions.

Any person or responsible authority (as defined by the Licensing Act 2003) may make representations to the Licensing Authority no later than 12 July 2018.

Any representations made to the Licensing Authority must be in writing.

It is an offence to knowingly or recklessly make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is an unlimited fine.

Winckworth Sherwood LLP,
Miderva House, 5 Montague Close,
London, SE1 9BB,
Ref CVE/88/187/RPB.
Solicitors and authorised agents for the applicant

Dated: 14 June 2018

Announcements - Public Notices

Licensing Act 2003:

Application for the Grant of a Premises Licence

Notice of application for the grant of a Premises Licence under section 17 of the Licensing Act 2003.

Notice is hereby given that Buns Group Ltd. have applied to the London Borough of Waltham Forest for the grant of a Premises Licence at 799 Forest Road, Walthamstow, London E17 4JL.

The nature of the application is to permit the following:

Recorded Music, Sale of alcohol consumed on & off premises, Opening hours: 12:00-00:00 Sun-Thur, 12:00-01:00 Fri-Sat

Late night refreshment: 23:00-00:00, Sun-Thur, 23:00-01:00 Fri-Sat
The Licensing register listing full details of the application is kept by the Licensing Service, Magistrates Building, 1 Farnam Avenue, London E17 4NX. The application may be viewed Monday to Friday between the hours of 9am - 5pm (except Bank Holidays).

Any person wishing to make a representation in respect of the above activities may do so in writing to the Licensing Service, Magistrates Building, 1 Farnam Avenue, London E17 4NX.

Representations must be received no later than 5th July 2018.

It is an offence to knowingly or recklessly make a false statement in connection with this application. A person is liable to an unlimited fine on conviction should such a false statement be made.

Licensing Act 2003

Application to Vary Premises Licence

Name of Applicant: BP Oil UK Limited.
Address: Chigwell SF Connect, The Broadway, Loughton, IG10 3ST.
Licensing Authority: Epping Forest District Council, Licensing Authority Address: Licensing Unit, Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. (where a record of the application may be inspected during normal office hours). Licensing Authority Website: www.eppingforestdc.gov.uk
The applicant has applied to the Licensing Authority to vary the premises licence for the above premises as follows:
1. To extend the hours for the sale of alcohol to 24 hours a day 7 days a week.
2. To vary the licence conditions.

Any person or responsible authority (as defined by the Licensing Act 2003) may make representations to the Licensing Authority no later than 12 July 2018. Any representations made to the Licensing Authority must be in writing.

It is an offence to knowingly or recklessly make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for this offence is an unlimited fine.

Dated: 14 June 2018
Wincloworth Sherwood LLP,
Minerva House, 5 Montague Close,
London, SE1 9BB.
Ref: C/VE/18/107/APA. Solicitors and authorised agents for the applicant.

Andrey Patricia Mae GRIGGS (deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of Wansey Hill, Theydon Road, Epping, Essex CM16 4EE, who died on 14th December 2017, are required to send particulars thereof in writing to the undersigned Executors on or before 31st August 2018, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

Mt. A. Smith and Mt. A. Smith,
Executors of Mrs. A.P.M. Griggs,
Wansey Hill, Theydon Road, Epping,
Essex CM16 4EE

WALTER DAVID HARDING (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 22 Parkers Road, Chigwell, Essex IG7 4BN, who died on 03/04/2018, are required to send written particulars thereof to the undersigned on or before 29/06/2018, after which date the Estate will be distributed having regard only to the claims and interests of which they have had notice.

Edward Oliver & Bellis,
19 Broadway Market, Forepiece Road, Barking, Essex IG6 2JW.
Ref: ALK HAR3413 Harding

RHODA ZENA PERL (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 18 Ardmore Lane Buckhurst Hill IG9 5RY, who died on 29/01/2016, are required to send particulars thereof in writing to the undersigned on or before 31/08/2018, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

MONETA PROBATE LIMITED
Concept House
10-12 Gushetown Street Witham
Essex CM8 1BN 7330778

FRANCES MAY WARD (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 6 Foresters Drive Walthamstow London E17 3PG, who died on 08/01/2018, are required to send particulars thereof in writing to the undersigned Solicitors on or before 24/08/2018, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

ADAMS SOLICITORS
129 Mile End Road
London E1 4BG 7532712

CHRISTINE GEORGINA HUNT (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 12 Monmouth Avenue South Woodford London E18 1NU, who died on 08/04/2018, are required to send particulars thereof in writing to the undersigned Solicitors on or before 31/08/2018, after which date the Estate will be distributed

Announcements - Public Notices

Essex County Council

(Mill Lane, High Ongar)

(Temporary Prohibition of Traffic) Order 2018

Notice is hereby given that the Essex County Council has made the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order: To temporarily close that length of Mill Lane, High Ongar in the District of Epping Forest, from its junction with Millfield for a distance of approximately 300m in a southerly direction. The closure is scheduled to commence on 11th July 2018 for 2 days (works to take place between 09:30 - 15:30), or where stated on a valid permit (BC005CC789W000IBPRNVH01 - BT). The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.roadworks.org. The closure is required for the safety of the public and workforce while new aerial cable works are undertaken by BT.

An alternative route is available via Mill Lane, The Street, Chelmsford Road, High Ongar Road, Four Wantz Roundabout, High Street, Coopers Hill, Brentwood Road, Stondon Road and vice versa.

The Order came into effect on 14th June 2018 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

(Upland Road, Epping Upland)

(Temporary Prohibition of Traffic) Order 2018

Notice is hereby given that the Essex County Council has made the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order: To temporarily close that length of Upland Road, Epping Upland in the District of Epping Forest, from its junction with Shingle Hall Drive for a distance of approximately 1060m in an easterly direction. The closure is scheduled to commence on 4th July 2018 for 10 days, or where stated on a valid permit (BC006MU1WBAUSEIBTNP1CU01 - BT). The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.roadworks.org. The closure is required for the safety of the public and workforce while telegraph pole replacement works are undertaken by BT.

An alternative route is available via Epping Road, Lindsey Street, Palmers Hill, Thornwood Road, High Road Thornwood and vice versa. The Order came into effect on 14th June 2018 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

(Wrights Green, Little Hallingbury)

(Temporary Prohibition of Traffic) Order 2018

Notice is hereby given that the Essex County Council has made the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order: To temporarily close that length of Wrights Green, Little Hallingbury in the District of Uttlesford, from both junctions with Goose Lane to the junction with Wrights Green Lane a distance of approximately 460m in a westerly direction. The closure is scheduled to commence on 27th June 2018 for 2 days, or where stated on a valid permit (MX044282444400 - Affinity Water). The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.roadworks.org. The closure is required for the safety of the public and workforce while new water connection works are undertaken by Affinity Water.

An alternative route is available via Goose Lane, Wrights Green Lane and vice versa.

The Order came into effect on 14th June 2018 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

(Epping Road, Roydon)

(Temporary Prohibition of Traffic) Order 2018

Notice is hereby given that the Essex County Council intends, not less than seven days from the date of this notice, to make the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order: To temporarily close that length of Epping Road, Roydon in the District of Epping Forest, from a point approximately 82m north of the junction of Epping Road with Mill Lane, to a point approximately 82m south of the junction of Epping Road with Mill Lane, for a distance of approximately 164m in a southerly direction. The closure is scheduled to commence on 11th July 2018 for 2 days (works to take place between 09:30 - 15:30), or where stated on a valid permit (BC005CC789W000IBPRNVH01 - BT). The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.roadworks.org. The closure is required for the safety of the public and workforce while new aerial cable works are undertaken by BT.



Loughton Residents Association Plans Group



[REDACTED]

21 June 2018

[REDACTED]

LICENSING APPLICATION, BP Chigwell SF Connect, Chigwell Lane Service

The service station is close to residential properties in The Broadway (over the shops) and in Torrington Drive, and is also close to a motorway junction.

We object to the proposal to sell alcohol 24/7, on the grounds that sales after 11pm are likely to cause a public nuisance, and may also give rise to crime and disorder, by encouraging individuals to congregate in and near the service station, and also by encouraging drink-driving.

Yours sincerely

[REDACTED]

David Linnell, for LRA Plans Group.

Handan Ibrahim

From: Victoria Smith [REDACTED]
Sent: 29 June 2018 20:49
To: Licensing
Subject: BP Licence Application - Against

To Whom It May Concern

With reference to the above Licensing Application I would like to, firstly, say thank you for writing to our household informing us of the application and secondly, let you know that we are Against the application. Our reasons being for this are:

The area of Debden as a whole is a family area, there are lots of young children. There are also lots of teenagers which we believe would encourage them to try and purchase alcohol at all different times of the day and night and this could promote to groups lingering in the streets and fields around. This then leads to litter and mess in currently, nice Green places to be.

It is also a slightly problematic area already with alcoholism and to continue to sell alcohol for 24 hours would impact hugely on this. It would also not help those already struggling themselves as Alcoholics as it makes it more accessible for them.

All of these points above encourage or add to nuisance, unattractive behaviour and will make it an unpleasant area.

There are already 2 express shops at either end of the Broadway selling Alcohol that are open from 6am - 12am, 6 hours short of 24 hours anyway. Plus Sainsbury's supermarket.

Where the BP Garage is situated, it's a very busy through-road also, used by many locals and used by others that do not know the area but drivers may stop for fuel or refreshments and see Alcohol for sale, it could encourage drink driving! Which then leads to accidents.

We feel The Broadway is a pleasant, family place and with these points in mind we really do not feel the need for the BP to have the licence.

Thank you for taking the time to read our views.

Kind regards,
Mrs Smith-Perry

Denise Bastick

From: David Paget [REDACTED]
Sent: 12 July 2018 22:41
To: Licensing
Subject: Application for a 24 hours per day licence to sell alcohol at the BP petrol station at the end of the Broadway in Debden

Dear Sir/Madam,

We are writing to object to the above application. The Police already have evidence of public nuisance and intermittent crime and disorder in the area in and around The Broadway and they have already had to ban gatherings of young people in the area which attracts groups of loitering youth.

Less than half a mile away an all-night alcohol outlet is already available at the Esso petrol station in Church Hill, but a further such facility in The Broadway, which is already a late night focus point for noisy and sometimes disruptive/delinquent youngsters, will encourage unnecessary and excessive alcohol consumption, potentially increasing under-age drinking, public nuisance and crime and disorder in this predominantly residential area.

Yours faithfully,

Mr and Mrs D Paget

Report to the Licensing Sub Committee

Date of meeting: 7 August 2018



**Epping Forest
District Council**

Subject: New Premise Licence The Hub, 32 Barrington Green, Loughton, Essex, IG10 2BA

Responsible Officer: Handan Ibrahim (01992 564153)

Democratic Services Officer: Rebecca Perrin (01992 564532)

Decisions Required:

To determine the application for a new Premises Licence under the Licensing Act 2003.

Report:

Application

1. An application has been made by Dawn Chappell for a new premises Licence at 32 Barrington Green, Loughton, Essex, IG10 2BA. The application is for the following:

- **The provision of recorded music** – Sunday to Thursday 10:00-23:00, Friday and Saturday 10:00-00:00 .
- Additional hours to 00:30 Christmas Eve, and till 01:00 New Years Eve into New Years Day
-
- **Provision of Anything of a similar description to Live Music, Recorded Music or performances of dance-** – Sunday to Thursday 10:00-23:00, Friday to Saturday 10:00-00:00.
- Additional hours to 00:30 Christmas Eve, and till 01:00 New Years Eve into New Years Day
-
- **Supply of Alcohol-** – Sunday to Thursday 10:00-23:00, Friday to Saturday 10:00-00:00.
- Additional hours to 00:30 Christmas Eve, and till 01:00 New Years Eve into New Years Day
-
- **Hours Premises will be Open To The Public-** Monday to Thursday 08:00-23:30, Friday 08:00-00:30, Saturday 09:00-00:30, Sunday 09:00-23:30
 - .The application was received on the 26th June 2018.

2. The Operating Schedule sets out conditions which will be attached to the Licence if this application is granted.

Licensing Act 2003

3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.

These are—

- (a) the prevention of crime and disorder;

- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

5 The Responsible Authorities have received a copy of the application it was also advertised at the premises and in a local newspaper.

6 All residences and businesses within 150 meters radius of the premises were individually consulted.

7 The authority has received representations from the Council's Environment & Street Scene Directorate, Loughton Town Council and from three local residents, which are also attached. Responses have been received from Essex Police with agreed conditions to be added to the operating schedule.

8 Essex Fire Service and Environmental Health Team have no objections.

9 The Objections relate to the prevention of crime and disorder and public nuisance.

Guidance Issued by the Secretary of State

10 The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

11 Sections 2.1 to 2.6 and 2.15 to 2.21 of the Guidance are relevant to this application

Options

In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the Licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the Licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application.

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence
- Plan of the premises
- Newspaper advert
- Blue Notice
- Map of the area
- Email from Essex Police with agreed conditions
- Representation from Environment Health Team
- Representation from Loughton Town Council
- Three letters of objections from local residents

This page is intentionally left blank

*required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

*First name

*Family name

*E-mail

Main telephone number Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☐ Yes ☒ No

Is your business registered outside the UK? ☐ Yes ☒ No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

United Kingdom

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

32

Street

Barrington Green

District

City or town

Loughton

County or administrative area

Essex

Postcode

IG10 2BA

Country

United Kingdom

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☒ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- ☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Dawn

Family name

Chappell

Is the applicant 18 years of age or older?

- ☒ Yes ☐ No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

Bush Road

District

City or town

Buckhurst Hill

County or administrative area

Essex

Postcode

Country

United Kingdom

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

* Date of birth

dd mm yyyy

* Nationality

british

[Documents that demonstrate entitlement to work in the UK](#)

Second Applicant Name

Is the name the same as (or similar to) the details given in section one?

☐ Yes

☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Paul

Family name

Relph

Is the applicant 18 years of age or older?

☒ Yes

☐ No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes

☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

Englands Lane

District

City or town

Loughton

County or administrative area

Essex

Postcode

Country

United Kingdom

Second Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

Date of birth

dd mm yyyy

Nationality

British

Documents that demonstrate entitlement to work in the UK

Remove this applicant

Add another applicant

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start?

dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

A Bar Restaurant playing background music, situated at the end of The Broadway shopping center, as part of the Landmark Building

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☐ Yes ☒ No

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be played through amplified volume controlled speakers

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Additional hours to 00:30 Christmas Eve and till 01:00 New Year's Eve into New Year's Day

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☐ Yes

☒ No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

FRIDAY

Start 10:00

End 00:00

Start

End

SATURDAY

Start 10:00

End 00:00

Start

End

SUNDAY

Start 10:00

End 23:00

Start

End

Give a description of the type of entertainment that will be provided

Music through amplified volume controlled speaker from Spotify/Itunes and on occasions a DJ

Will this entertainment take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

additional hours on Christmas Eve to 00:30 and till 01:00 New Year's Eve into New Year's Day

Section 14 of 21

LATE NIGHT REFRESHMENT

Continued from previous page...

Will you be providing late night refreshment?

☐ Yes ☒ No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

State any seasonal variations

Continued from previous page...

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Additional hours on Christmas eve into Christmas Day 00:30 and New Year's Eve into New Year's day 01:00

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Dawn

Family name

Chappell

Date of birth

dd mm yyyy

Enter the contact's address

Building number or name

Street

Bush Road

District

City or town

Buckhurst Hill

County or administrative area

Essex

Postcode

Country

United Kingdom

Personal Licence number
(if known)

210001907

Issuing licensing authority
(if known)

Epping Forest District Council

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

☒ Electronically, by the proposed designated premises supervisor

Continued from previous page...

☐ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Gambling Machines

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start 09:00

End 23:30

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

limited use of outside area to 23:00, only allowing smokers after 23:00

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

To sell alcohol to 00.30 on Christmas Eve into Christmas Day with 30 mins drinking up time. and to 01:00 New Year's Eve into New Year's Day with 30 mins drinking up time

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

installation of CCTV

Use of Door Security

Public Areas to be well lit

installation of fire equipment

Fully Trained Personal Licence Holders to be on premises at all times

Removal of outside seating at set times

Clear policies on the access of children

No alcohol to be served to anyone under age or who can not provide appropriate ID

b) The prevention of crime and disorder

CCTV Camera to be installed to cover inside and outside the premises, and consider use of Door Security on Friday and Saturday nights, To have a close relationship with the Licensing officer and Local Police

c) Public safety

Public areas including outside lighting will be well lit at all times and tested on a regular basis. Staff will be trained in what to do in the event of a fire alarm sounding and the use of fire fighting equipment, both will be installed and checked by a preferred company.

Continued from previous page...

d) The prevention of public nuisance

All actions will be implemented to reduce the noise level with acoustic panels, volume controlled speakers, and the removal of outside seating at a set time, allowing outside access only to those who wish to smoke. on closing a member of staff will police the outside areas ensuring it is clean and tidy. CCTV cameras will be installed inside and outside the premise.

There will be a double entry with a lobby to the bar area, all doors and windows will remain closed at all times to reduce noise levels. Canopies will also be fitted to help reduce noise from the outside disturbing residents above

e) The protection of children from harm

No access to Children unless accompanied by an responsible adult and no later than 21:00, Staff to be fully trained in Licensing objectives and a designated supervisor will be on the premises at all times.

The Bar will operate under the Challenge 25

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="DAWN CHAPPEL"/>
* Capacity	<input type="text" value="PARTNER"/>
Date (dd/mm/yyyy)	<input type="text" value="22-6-18"/>

* Full name	<input type="text"/>
* Capacity	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/>

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

CONSENT OF INDIVIDUAL TO BE SPECIFIED AS PREMISES SUPERVISOR

I Dawn Chappell of [REDACTED] Bush Road, Buckhurst Hill, Essex, [REDACTED] hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for a Premise Licence for The Hub, Unit A The Landmark, The Broadway, Loughton Essex IG10 3SP concerning the supply of alcohol.

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal Licence Number: 20001907

Personal Licence issuing authority : Epping forest District council

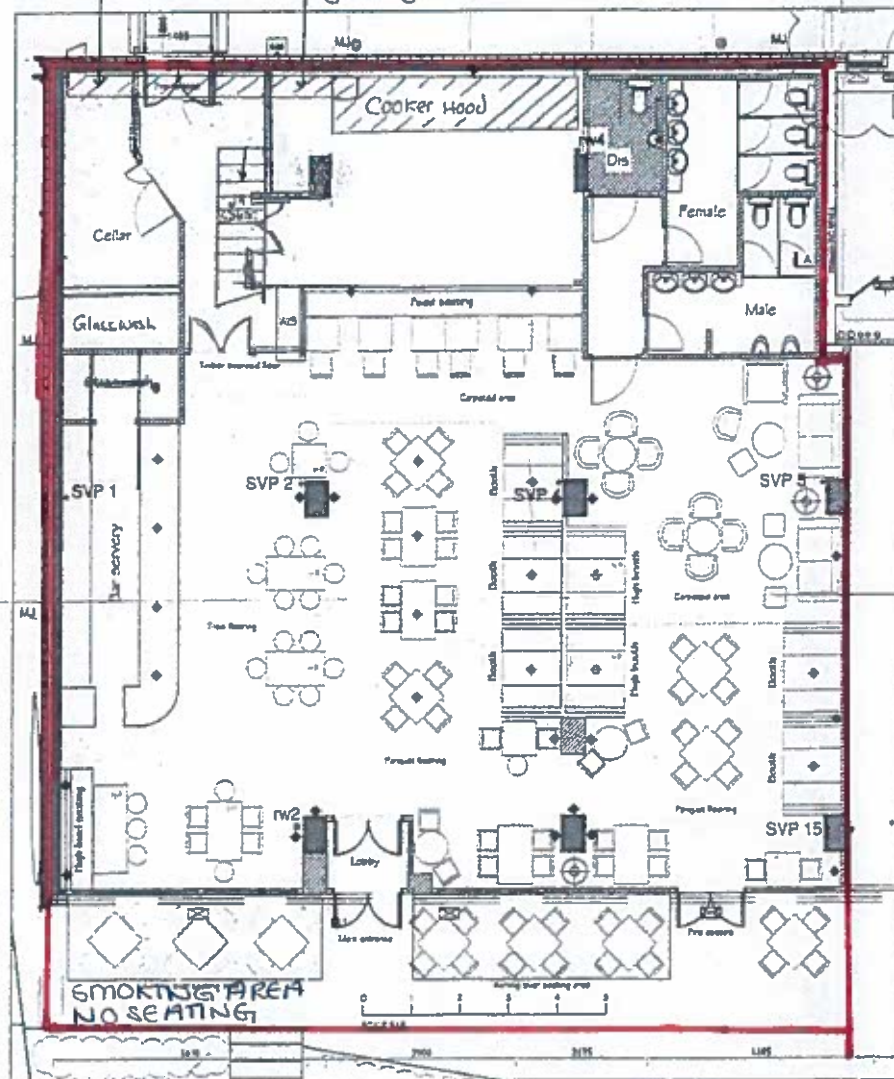
Signed:

A black rectangular box redacting the signature of Dawn Chappell.

Name: Dawn Chappell

Date: 8th June 2018

Extraction Run at Ceiling Height



PROPOSED GROUND FLOOR, SCALE 1:50





Proposed Pub Scheme, Landmark, The Broadway, Debden

The Hub

Bar . BBQ & Pizza

Appetizers

Pit Smoked BBQ Wings

BBQ— Buffalo— Devil Wings

Half A Rack Of Ribs

BBQ-Jack Daniels— Spicy

Jalapeno Poppers

with sour cream dip.

Mac & Cheese Balls

Deep fried with nacho crumbs, served with BBQ dipper.

Hulloumi Fries

Crispy coated halloumi, served with choori dip.

Burgers

Classic Burger

With tomatoes, onions, Pickle and lettuce.

Cheese Burger

With Cheese, tomatoes, onions, Pickle and lettuce.

Bacon Double Cheese Burger

With Bacon, Cheese, tomatoes, onions, Pickle and lettuce.

Hub Mega Burger

With Two Burgers, Pulled Pork, Bacon, Cheese and BBQ sauce.

BBQ From The Pit

Baby Back Ribs

1/2 rack of Baby Back ribs.

Hub's Pulled Pork and Slaw

TBC

Sticky Chicken

1/2 Chicken smoked with spicy BBQ sauce.

Black Angus Brisket and Burnt Ends

TBC

ST. Louis Ribs

Tender & meaty, cut from the spare rib.

Pit Smoked Chicken Wings

BBQ— Buffalo— Devil Wings

Two Smoke Pulled Sausage

With BBQ sauce

Steaks

Ribeye Steak

Cooked in a skillet to your liking with choice of sauces.

All main dishes come with fries, BBQ beans and homemade slaw

Pizzas

Margherita

Plain Cheese and tomato sauce.

Smoke Chicken and Chorizo

Plain Cheese and spicy tomato sauce

Pulled Pork

Loaded with pork, jalapenos and spicy tomato sauce.

Holy Cow

Brisket of beef, burnt ends and spicy mustard sauce.

Loaded fries

Porky's Fries

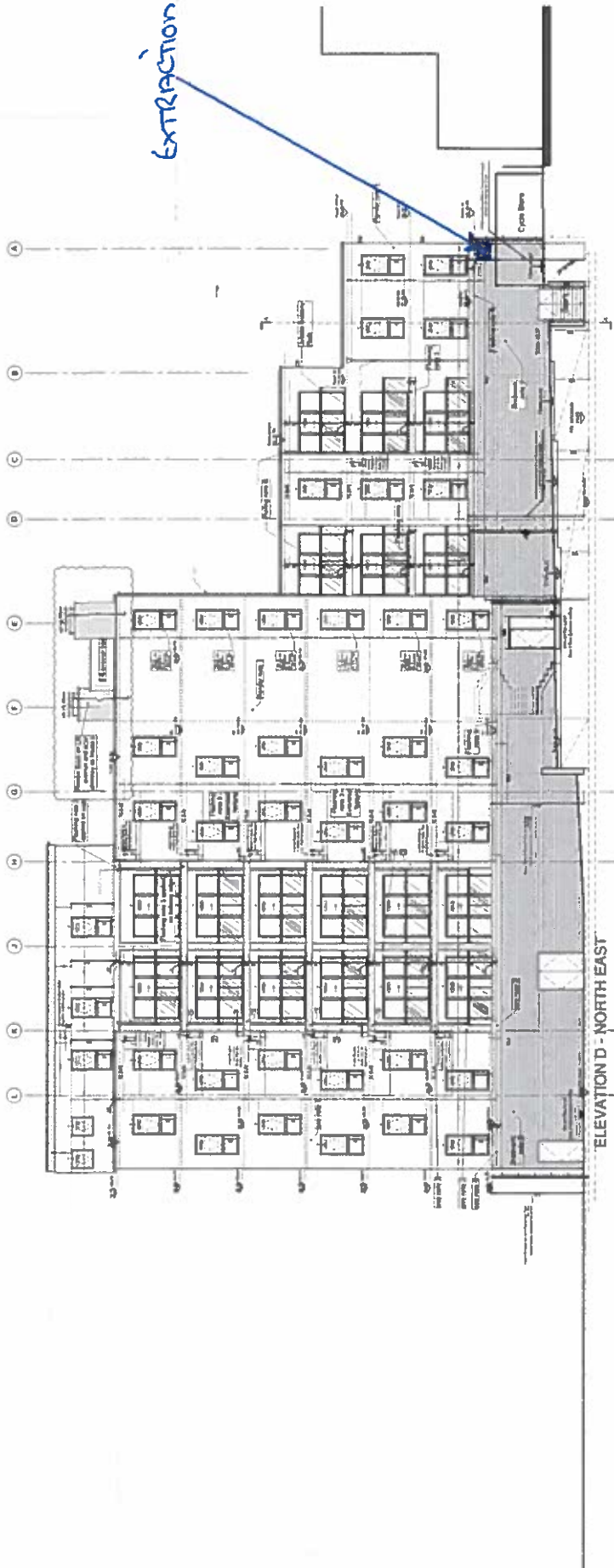
Sweet Potato and skin on fries, smoke pork, topped with grilled cheese, chipotle sour cream, spring onion, sliced jalapenos and salsa.

Black & Blue Fries

Skin on fries topped with smoke burnt ends, crispy onion, blue cheese sauce and spring onion.

Brisket Fries

Skin on fries served over sliced brisket topped with rich gravy and cheese.



6. 25/07/2014 - ADP's Approved
 7. 15/07/2014 - ADP's Approved
 8. 15/07/2014 - ADP's Approved
 9. 15/07/2014 - ADP's Approved
 10. 15/07/2014 - ADP's Approved
 11. 15/07/2014 - ADP's Approved
 12. 15/07/2014 - ADP's Approved
 13. 15/07/2014 - ADP's Approved
 14. 15/07/2014 - ADP's Approved
 15. 15/07/2014 - ADP's Approved
 16. 15/07/2014 - ADP's Approved
 17. 15/07/2014 - ADP's Approved
 18. 15/07/2014 - ADP's Approved
 19. 15/07/2014 - ADP's Approved
 20. 15/07/2014 - ADP's Approved

BUILDING REGULATIONS
 HIGGINS HOMES
 FORMER SPT NEWTON CHURCHILL PH,
 THE BROADWAY
 DEBBEN
 PROPOSED NORTH EAST ELEVATION D
 SCALE: 1:100 @ A1
 DATE: 24/09/2014
 DRAWN BY: K

- NOTES:**
1. StoRender Colour White
 2. Powder coated aluminium cover Flashing White (RAL 9010)
 3. Powder coated aluminium cover Flashing Silver (RAL 9006)
 4. Powder coated aluminium cover Flashing Grey Aluminium (RAL 9007)
 5. Brickwork: Wienerberger tawny Buff Brick
 6. BENCHMARK Evolution facade panels clad in sizes as shown - Silver Metallic (RAL 9006)
 7. BENCHMARK Evolution facade panels Pure White RAL 9010
 8. Balcony Balustrade System 1 by Balcony Systems Solutions Ltd
 9. Window W343 with top panels glazed and bottom opaque
 10. StoColour Render Colour 34315 RGB 204, 212, 219

Back Car Park.

Announcements - Public Notices

Announcements

Essex County Council

Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day 28th June 2018 that Dean Chappell has applied to the Licensing office of Epping Forest District Council for a New Premises Licence in respect of 32 Barrington Green, Loughton IG10 2BX. The proposed licence is for the Sale of alcohol, The Provision of Regulated Entertainment to include Recorded Music and the Provision of anything of a similar description to Live Music, Recorded Music or the Performance of Dance. Hours premises will be open to the public will be Monday to Thursday 08:00 to 23:30, Friday 08:00 to 00:30, Saturday 08:00 to 00:30 and Sunday 08:00 to 23:30. Operating Hours for the Sale of Alcohol will be Sunday to Thursday 10:00 to 23:00, Friday and Saturday 10:00 to 00:00. Additional hours to 00:30 Christmas Eve into Christmas Day and till 01:00 New Year's Eve into New Year's Day. Operating Hours for the Provision of Regulated Entertainment to include Recorded Music will be Sunday to Thursday 10:00 to 23:00, Friday and Saturday 10:00 to 00:00. Additional hours to 00:30 Christmas Eve into Christmas Day and till 01:00 New Year's Eve into New Year's Day. Operating Hours for the Provision of Anything of a similar description to Live Music, Recorded Music, or Performances of Dance will be Sunday to Thursday 10:00 to 23:00, Friday and Saturday 10:00 to 00:00. Additional hours to 00:30 Christmas Eve into Christmas Day and till 01:00 New Year's Eve into New Year's Day. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM18 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

Read
of your
favourite
local paper
anywhere,
anytime



Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day 26th June 2018 that Dawn Chappell has applied to the Licensing office of Epping Forest District Council for a New Premises Licence in respect of 32 Barrington Green, Loughton IG10 2BX

The proposed licence is for the *Sale of alcohol, The Provision of Regulated Entertainment to include Recorded Music and the Provision of anything of a Similar description to Live Music, Recorded Music or the Performance of Dance.*

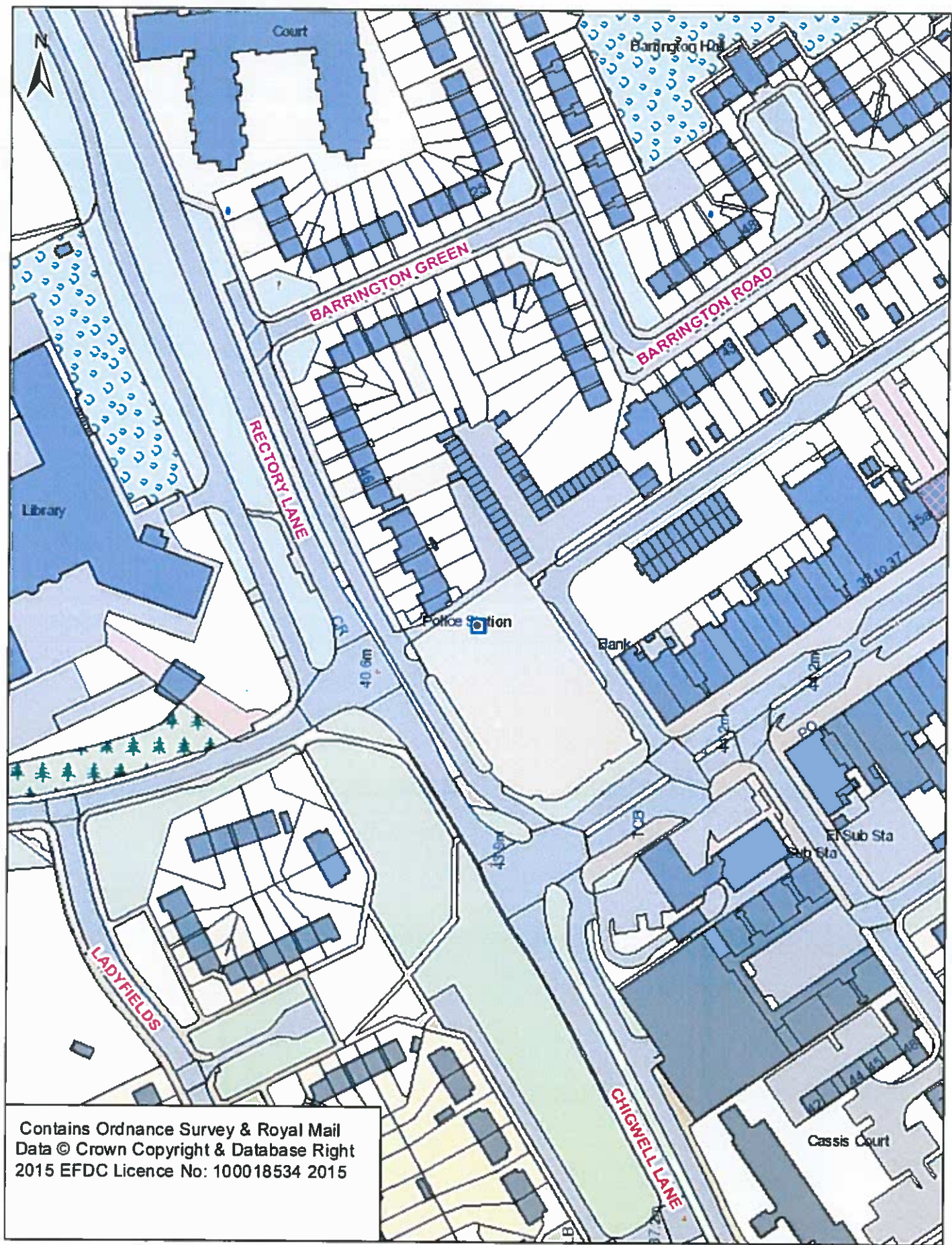
Hours premises will be open to the public will be Monday to Thursday 08:00 to 23:30, Friday 08:00 to 00:30, Saturday 09:00 to 00:30 and Sunday 09:00 to 23:30.

Operating Hours for the Sale of Alcohol will be Sunday to Thursday 10:00 to 23:00, Friday and Saturday 10:00 to 00:00. Additional hours to 00:30 Christmas Eve into Christmas Day and till 01:00 New Year's Eve into New Year's Day.

Operating Hours for the Provision of Regulated Entertainment to include Recorded Music will be Sunday to Thursday 10:00 to 23:00, Friday and Saturday 10:00 to 00:00. Additional hours to 00:30 Christmas Eve into Christmas Day and till 01:00 New Year's Eve into New Year's Day.

Operating Hours for the Provision of Anything of a Similar description to Live Music, Recorded Music, or Performances of Dance will be Sunday to Thursday 10:00 to 23:00, Friday and Saturday 10:00 to 00:00. Additional hours to 00:30 Christmas Eve into Christmas Day and till 01:00 New Year's Eve into New Year's Day.

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)



Handan Ibrahim

From: Peter Jones 42007706 <Peter.Jones@essex.pnn.police.uk>
Sent: 03 July 2018 14:19
To: Licensing
Subject: FW: Hub (Landmark), Debden - Premises Licence Application
Attachments: Hub (Landmark), Debden Conditions.docx

Good afternoon,

Further to the below correspondence and agreement to the attached conditions; Essex Police make no representations.

Peter

Peter Jones (7706) MIOL, MBII
Essex Police Licensing Officer | West LPA
Direct Tel. 01279 625405 | Internal. 313604
Mob. 07870 909762 (only answered when on duty)

From: Dawn Chappell <[REDACTED]>
Sent: 03 July 2018 11:16
To: Peter Jones 42007706 <Peter.Jones@essex.pnn.police.uk>
Subject: Re: Hub (Landmark), Debden - Premises Licence Application

Peter,

Thank you for your notes and we are happy for you to add to our application. I did cover these points at high level, but I will use when putting together our staff handbook.

Thank you for your support

Dawn Chappell

-----Original message-----

From : Peter.Jones@essex.pnn.police.uk
Date : 29/06/2018 - 14:55 (GMTDT)
To : [REDACTED]
Cc : licensing@eppingforestdc.gov.uk
Subject : Hub (Landmark), Debden - Premises Licence Application

Dear Miss Chappell and Mr Relph,

I am contacting you regarding your application for a premises licence; and refer to our meeting earlier in the year when we discussed the impending application.

As was discussed you have made mention in your application of measures to promote the licensing objectives; and herein attach a schedule of conditions that was verbally agreed at that meeting.

I hope you are happy to accept this being added to the premises licence.

Please contact me either way by return email.

Kind regards,

Prevention of Crime & Disorder

1. The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:
 - i. CCTV will be provided in the form a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
 - ii. CCTV cameras shall cover all public areas including all entrances and exits and all areas where the sale of alcohol takes place;
 - iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 31 days;
 - iv. At all times, whilst the premises is open for licensable activities, there are members of staff able to immediately provide viewable copies of recordings to the police or licensing authority staff upon reasonable request;
 - v. The recording equipment and data storage devices shall be kept in a secure environment and fitted with security functions (such as passwords) to prevent recordings being tampered with;
 - vi. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant: in the event of any failings these are to be recorded immediately.
2. An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon request. The log must be kept as a bound document with individually numbered pages and be retained for a period of at least 6 months after the last incident recorded. The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence
3. On any occasion where the premises conducts licensable activities past midnight, at least 2 SIA licensed door supervisors must be on duty from 20:00 hours until at least 15 minutes after the premises closes.
4. Where SIA licensed door supervisors are used at the premises a record shall be maintained (on the premises) which is legible and details:
 - i. The day and date when door supervisors were deployed;
 - ii. The name and SIA registration number of each door supervisor on duty at the premises; and
 - iii. The start and finish time of each door supervisor's worked duty period.

This record shall be retained on the premises for 31 days and be immediately provided to police or licensing authority staff upon reasonable request.

5. The premises shall have in place and operate a zero tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances and advertise the same within the premises on posters and similar means. This policy shall specifically include but not be limited to:
 - i. Searching practices upon entry;
 - ii. Dealing with patrons suspected of using drugs on the premises;
 - iii. Scrutiny of spaces including toilets or outside areas;
 - iv. Clear expectations of staff roles (including the DPS, managers/supervisors and door supervisors);
 - v. Staff training regarding identification of suspicious activity and what action to take;
 - vi. The handling of items suspected to be illegal drugs or psychoactive substances
 - vii. Steps taken to discourage and disrupt drug use on the premises
 - viii. Steps to be taken to inform patrons of the premises drug policy/practicesA copy of this policy document shall be lodged with the police and licensing authority.
6. There shall be no events at the premises that are organised, promoted or advertised by an external promoter (i.e. by an individual/organisation not directly related to the management of the premises).

Prevention of Public Nuisance

7. Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly. These signs shall be a minimum size of 200 x 150 mm.
8. Clear and legible notices must be prominently displayed at any area used for smoking requesting customers to respect local residents and use the area quietly. These signs shall be a minimum size of 200 x 150 mm.
9. A written dispersal policy will be formulated and provided to the police and licensing authority which amongst other things details:
 - How patrons leaving the premises shall be directed away from the premises;
 - How patrons will be informed of the services of taxi and private hire operators;
 - What staff will be responsible for supervising those leaving the premises and how they will supervise such persons;
 - Any 'wind' down periods;
 - Methods to prevent re-entry to the premises;
 - How bottles and glasses will be prevented from being removed from the premises at closing time.
10. Except when being used for entry or egress by a patron, all external windows and doors shall be kept shut at all times when music is being played and in any event after 21:00 hours at any other time.
11. After 23:00 no persons shall be admitted or re-admitted to the premises, except for persons who have temporarily left the premises to smoke.
12. After 23:00 patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them. Notices to that effect will be displayed at the premises exits.

Protection of Children from Harm

13. A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement **and** is either a:
- Proof of age card bearing the PASS Hologram;
 - Photocard driving licence;
 - Passport; or
 - Ministry of Defence Identity Card.
14. The premises shall clearly display signs advising customers that a 'Challenge 25' policy is in force.
15. A refusals record shall be maintained at the premises which details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request. The refusals record shall either be electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.

Date: 18 July 2018

Dawn Chappell
[redacted] Bush Road
Buckhurst Hill
Essex
[redacted]

Civic Offices
High Street
Epping
Essex
CM16 4BZ

Our Ref: WK/201867927
Your Ref:

Dear Ms Chappell

**Licensing Act 2003
The Hub, 32 Barrington Green, Loughton, Essex, IG10 2BA**

On behalf of the Council's Environment & Street Scene Directorate, I confirm receipt of a copy of your application dated 26 June 2018 that I received on 27 June 2018 regarding the above mentioned property, in relation to the Licensing objective the Prevention of Public nuisance.

I have made the following representation to the Council's Licensing Section with regard to the Licensing objective – Prevention of Public nuisance:

1. Use of outside seating area.

I am concerned about the potential impact of the proposed use on those residents who live in Landmark House, Barrington Green and Chigwell Lane as customers leave late at night, and as people congregate outside to drink. I believe that that the use of the outside area should be restricted to minimise the amount of disturbance to nearby residents, particularly those above the proposed bar.

In order to minimise this disturbance, I would recommend that the following conditions should be added to the operating schedule:

The outside seating area shall not be open to customers for eating or drinking outside the following times: 09.00hrs – 21.00hrs Monday-Sunday.

Reason – In order to prevent a public nuisance to nearby residents.

As the outside area will also have to be used by smokers, after 21.00hrs, and the following condition should also apply:

Between 21.00 hours and when the premise is closed to the public, the outside area shall only be used by customers to smoke. No food or drink to be consumed in the outside area after 21.00 hours.

Reason – In order to prevent a public nuisance to nearby residents.

A member of staff shall ensure that any patrons eating, drinking and/or smoking outside the premises do so in an orderly manner and do not cause a public nuisance.

Reason – In order to prevent a public nuisance to nearby residents.

2. Noise from customers and inside the bar

It is unclear from the application if there are to be openable windows at the front of the bar. If such windows/doors are to be installed, the noise generated by the customers within the premises, and from the music provided will be significant, and therefore I would recommend the following is added to the operating schedule:

All external doors and windows shall be closed by 21.00 hours to minimise the noise from the premises, other than entry and exit of patrons.

Reason – In order to prevent a public nuisance to nearby residents.

I would also recommend the following condition is added, to ensure that customers are aware of the residents close by:

The manager and staff will encourage customers to leave quietly. The premises will post notices to enforce this and these notices are to be clearly visible at all times.

Reason – In order to protect amenity of the area and that of local residents.

3. Noise from music

As the property is to have DJs and background music, it is important that the volume of any music including the bass content is adjusted accordingly to a level that the structure of the building can adequately contain. This is particularly important with a licensed property with residential properties above, who would be affected by music through the ceiling/floor.

This could be achieved by amending the operating schedule, or a suitable condition e.g.

The Premises Supervisor (or representative) shall monitor the volume of music emanating from the premises and adjust the volume to ensure that any amplified sound or other music from the licensed premises does not cause a public nuisance. The Premises Supervisor (or representative) can ensure that music from the premises does not cause a public nuisance by ensuring that the music is inaudible at the boundary of any properties where the occupiers are likely to be sensitive to noise.

5. Extract system from kitchen

I note from the application, that the property is intending to provide food, with an associated extract system.

Such a system has the potential to cause a public nuisance due to noise, and there is no information included within the application to suggest that the system will not cause a public nuisance. (Odour may also be an issue, but I understand that my Public Health colleagues are addressing this with the applicant in the planning permission stage for the site)

I would, therefore recommend the following condition is added to the operating schedule:

The use hereby permitted must cease during any period that the rating level of noise (as defined by BS4142:2014) emitted from the extract unit and any air conditioning units or other mechanical plant, exceeds the prevailing background noise level. The measurement position and assessment shall be made according to BS4142:2014.

Reason – In order to prevent a public nuisance to nearby residents from mechanical plant

I should be happy to withdraw the representations if the operating schedule is amended accordingly or if you agree to a suitable conditions being imposed as part of the licence, or if you provide sufficient evidence to confirm that the representation can be withdrawn.

Please confirm your comments in writing (by letter or email). I will inform the Council's Licensing Section if satisfied that the representations can be withdrawn.

Yours sincerely

Mike Richardson
Environment & Neighbourhoods Officer
Tel No: (01992) 564422
Email: mrichardson@eppingforestdc.gov.uk
c.c. Licensing Section

Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance.

Adjusting the volume of music to a level that is inaudible at any properties where the occupiers are likely to be sensitive to noise is a tighter restriction than required to prevent public nuisance. However, any music that is audible at this point has the potential to cause annoyance and lead to public nuisance, especially late at night at the operational times proposed, even at a very low volume.

Speaker positioning would be important (making sure they are not put into the ceiling, without the addition of adequate sound insulation) as would be the number of speakers in the premises (to improve the distribution of sound)

The advice on inaudibility at the boundary of neighbouring noise sensitive premises has been provided to try and reduce any ambiguity in the condition, and provides the Premises Supervisor with a clear benchmark for compliance. However, I appreciate that with the properties above the site, this may be difficult to assess.

In practical terms, it is possible that the music can be audible beyond this point and this condition still complied with, however the Premises Supervisor would be at risk of causing a public nuisance depending on the circumstances at that time.

I would also recommend the following condition, when a DJ or other regulated entertainment is occurring (eg live music), as this is likely to be louder than the regular background music:

All external doors and windows shall be closed whenever regulated entertainment is occurring (eg DJ, live music), to minimise the noise from the premises, other than entry and exit of patrons.

Reason – In order to prevent a public nuisance to nearby residents.

In order to minimise the disturbance to neighbours, I would also recommend the following condition regarding external speakers:

No external speakers shall be installed at the premises.

Reason – In order to prevent a public nuisance to nearby residents.

4. Hours of deliveries and refuse collections

No deliveries or refuse collections shall be taken at or despatched from the site outside the hours of 07.00-19.00 hours, Monday-Friday, 08.00-14.00 Saturday nor at any time on Sundays, Bank or Public Holidays.

Reason – In order to protect amenity of the area and that of local residents.



Loughton Library
Traps Hill
Loughton
Essex IG10 1HD

Tel: 020 8508 4200
Fax: 020 8508 4400
E-mail contact@loughton-tc.gov.uk
Website: www.loughton-tc.gov.uk

Email Message

(NB: please confirm receipt of this email)

To: Planning comments (appcomment@eppingforestdc.gov.uk)

From: Debra Paris, Planning & Licensing Committee Clerk

Date: 20 July 2018

No. of pages (including this sheet): 27

Re: Weekly Lists: 29 June and 6 July 2018

Please find as detailed the Town Council's comments from the Planning and Licensing Committee meeting on 16 July 2018.

Debra Paris
Planning & Licensing Committee Clerk

Notice of application for a new premises licence under the Licensing Act 2003 in respect of The Hub, 32 Barrington Green, Loughton, IG10 2BA

The Committee OBJECTED to this application given the primarily residential nature of this location, set below the Landmark apartment block and neighbouring other family dwellings, for the prevention of public nuisance.

Members considered that the noise and public nuisance generated by a pub/bar situated in the Landmark block would be wholly detrimental to the amenity of the families in the flats above and nearby residential properties.

With regard to the supply of alcohol, and to prevent public nuisance, members would wave their objection on the condition that alcohol could only be served with a meal to be drunk at tables inside the premises. Also music, should only be permitted at low volume as background music.

Epping Forest District Council -Licensing Unit

Civic Offices

High Street

Essex CM16 4BZ

Attention Mrs H Ibrahim

10th July 2018

Dear Mrs Ibrahim

Licensing Application – The Hub, 32 Barrington Green, Loughton, Essex IG10 2BA

I refer to your letter dated 25th June 2018 outlining details of the Licence application received regarding the above pub/bar. I wish to raise objections on the grounds of preventing public nuisance.

As you are aware, this is a new development and we consider that:

1. Timings for provision of music and dance are too late and need to be re-considered;
2. Limitations need to be included beyond 10.30 pm;
3. Public access to the backyard service areas is restricted.

We purchased one of the flats in Landmark House last year for my daughter to live in. At the time of purchase the searches contained notice that potential use would be for licenced premises. However, the searches at the time made no reference to the provision of live or recorded music or dance and the hours of licence were not for the hours now being sought.

My daughter is a trainee nurse at Great Ormond Street and so works unsocial hours. It is important that she can sleep at nights after long shifts and is not subjected to general disturbance which may arise. We are therefore concerned that noise levels will be excessive, will continue too late and after the allotted times and lead to public nuisance to surrounding properties, including our own.

While we do not object to the granting of a licence, which we were aware of from the initial searches, I am aware of other public houses in Epping Forest that have general limitations applied to them under the terms of their licence to help contain the noise and public disturbance aspects.

These include restricting the time that music is allowed until no later than 10.30 pm, including Friday and Saturday nights. After this time music or dancing can only continue behind closed doors to limit the impact on immediate neighbours. In addition, the consumption of alcohol is restricted so that it remains only in contained spaces and so that any associated noise or impacts are strictly contained within the licenced premises and do not stray onto the surrounding areas. This helps contain the impacts to public nuisance and is generally positively received by neighbours to the affected premises as well as local police in the event they are called out to deal with any disturbance that might arise. It is particularly important in this case to prevent any potential public nuisance aspects from straying to the back access yards of the property which are directly below the flat we own.

As this is a new development this is "prevention rather cure" and concerns may appear hypothetical. However, I would ask that you consider this application request based on the experience of other similar developments, and also the specific nuances of the development which suggests that precautionary measures taken now will help safeguard the situation to the benefit of all concerned. Hopefully you will feel the concerns raised and solutions proposed are reasonable given the circumstances.

I therefore ask for your consideration of these aspects when reviewing the licence application. I am happy to discuss further as required.

Yours faithfully

William Hayward

Landmark House
Loughton

Denise Bastick

From: [REDACTED]
Sent: 19 July 2018 13:09
To: Licensing
Subject: Licensing applications for. 32 Barrington Green

Dear Sirs

Re: The Hub 32 Barrington Green

I wish to register my objection to the following:

1. Opening hours
2. Provision of music (live or otherwise)
1. Opening Hours and Provision of alcohol during these times

I object to the premise opening at 8 in the morning and staying open until 11.30 at night Monday to Thursday.
Staying open until 12. 30 Friday and staying open until 11 30 Sunday.

2. Provision of live music

Between the hours of 10 to 11 Monday to Thursday and Sunday.

I am objecting on the grounds that the above will generate excessive noise especially when people leave the premises late at night. This will cause public nuisance to a quiet residential area and will only be made worse by the fact that another venue is opening 2 doors down.

Yours faithfully

Mrs C Stringer

[REDACTED] Barrington Road
[REDACTED]

Sent from Mail for Windows 10

From: Warren Field <[REDACTED]>
Sent: 20 July 2018 17:00
To: Licensing
Subject: Fwd: The Hub 32 Barrington Green Loughton Essex IG10 2BA

Dear Sirs,

>
> I wish to make representations in relation to the above mentioned application by Dawn Chappell for the provision of 'Anything' of similar description of live music, recorded music or the performance of dance.

>
> I believe that the 'Anything of a Similar description ' is far too wide especially in relation to the provision of dance ,as we are all aware dance takes many shapes and forms these days including dance provided in respect of 'adult entertainment' including lap dancing, table dancing, pole dancing and erotic dancing, therefore allowing a general dance provision within this licensing application could bring the type of venue to the area which many might find objectionable in a residential area where families with young children reside, there are five houses in Barrington Green with families who have children under the age of 10 years old with some as young as 2 years old.

> I therefore believe that any provision of dance should be specific and should specify that the forms of dance mentioned above should be excluded from this licence application especially in such close proximity to a college, schools and residential homes not just adjacent to the proposed premises but also above in the new Landmark House development as the potential for further anti social behaviour in an area already plagued within many anti social issues with no local Police presence is simply an invitation for further public nuisance and the associated crime and disorders that currently exists in Debden Broadway.

>
> Best regards,

>
> W.Field
>
> [REDACTED] Barrington Green
> Loughton
> Essex

> [REDACTED]
>
>
>
>
>